



# TWIC™ Quick Notes

## Frequently Asked Questions

- **What is TWIC?**

TWIC is a common identification credential for all personnel requiring unescorted access to secure areas of MTSA-regulated facilities and vessels, and all mariners holding Coast Guard-issued credentials. TSA will issue workers a tamper-resistant “Smart Card” containing the worker’s biometric (fingerprint template) to allow for a positive link between the card itself and the individual.

- **Who needs a TWIC?**

Company, vessel, and facility security officers and personnel responsible for security duties are required to obtain a TWIC. Individuals who frequently access secure areas in the course of their employment will also need to obtain a TWIC. These populations include but are not limited to:

- Non-credentialed mariners in vessel crew
- Longshoremen
- Facility employees who work in a secure area
- Drayage truckers
- Truckers bringing/picking up cargo at a facility
- Surveyors
- Agents
- Chandlers
- Port chaplains
- Other maritime professionals

- **Why should I pre-enroll?**

Applicants are encouraged to pre-enroll to save time at the enrollment center. The pre-enrollment process will allow you to submit necessary biographic information before enrolling, select the enrollment center of your choice to complete enrollment, and schedule an appointment at an enrollment center to mitigate long lines.

- **How do I pre-enroll?**

Call 1-866-DHS-TWIC (1-866-347-8942) or visit <http://twicinformation.tsa.dhs.gov>.

- **How much will a TWIC cost?**

The TWIC will cost \$132.50 and is payable by Credit Card, Money Order or Certified Check. Those who hold a valid MMD issued after February 3, 2003, MML issued after January 13, 2006, HME issued after May 31, 2005, or a FAST card, may pay a reduced fee of \$105.25. Those applicants choosing to pay the reduced fee must present an MML, MMD, HME, or FAST card at the time of enrollment. If the reduced fee is paid, the TWIC expiration date will be 5 years from the issuance date of the supporting MML, MMD, HME, or FAST card.

- **When will I be able to register?**

Enrollment dates, locations, and information on enrolling will be available soon. To save time, you can Pre-enroll online at <http://twicinformation.tsa.dhs.gov> or by phone. When enrollment begins in your area, you must visit an enrollment center to complete the enrollment process and pay the associated fee.

\*Please go to <http://twicinformation.tsa.dhs.gov> or call 1-866-347-8942 for a full listing of required identity documentation



Transportation  
Security  
Administration

Port of Indiana Harbor:



# Enroll for TWIC™ Today

(Transportation Worker Identification Credential)

## Enrollment has Begun

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### ● What is TWIC?

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### ● When and where will I be able to enroll?

TWIC enrollment at the Port of Indiana Harbor has begun.

**200 Russell Street, Suite 110**

**Hammond, IN 46320-1825**

**Monday – Friday: 8:00 AM – 12:30 PM and 1:30 PM – 5:00 PM**

**To schedule an appointment and save time during enrollment, you can still pre-enroll online at <http://twicinformation.tsa.dhs.gov> or call 1-866-347-8942.**

### ● What will the enrollment process entail?

During enrollment, applicants will be required to visit the Enrollment Center to:

- provide biographic information
- sign a disclosure form
- provide the necessary identity verification documents
- provide a complete set of fingerprints
- sit for a digital photograph
- pay the enrollment fee

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*For more information, visit the TWIC Website at*

***<http://twicinformation.tsa.dhs.gov> or call 1-866-347-TWIC (8942)***



## Port of Indiana Harbor:

# Pre-Enroll for TWIC™ Now! and Save Time!

## TWIC Enrollment at the Port of Indiana Harbor has Begun

### ● Who needs a TWIC?

Merchant mariners and individuals who need unescorted access to secure areas of ports, facilities, or vessels regulated by the Maritime Transportation Security Act (MTSA) will need to obtain a TWIC.

### ● Why should I pre-enroll?

Workers can pre-enroll online at <http://twicinformation.tsa.dhs.gov>. Pre-enrollment can accelerate credentialing by allowing workers to provide biographic information and schedule a time to complete the application process in person. This eliminates delays at enrollment centers and reduces total enrollment time for each worker.

### ● How do I pre-enroll?

Visit <http://twicinformation.tsa.dhs.gov> or call 1-866-DHS-TWIC (1-866-347-8942)

### ● What documentation is required for enrollment?

Applicants **must** provide the appropriate documents in order to verify their identity. They must provide one document from list A or two from list B:

#### List A (Any 1 of list below)

- Unexpired U.S. passport
- Unexpired Permanent Resident Card
- Unexpired Alien Registration Receipt Card with photograph
- Unexpired foreign passport
- Unexpired FAST (Free and Secure Trade) Card
- Unexpired MMD (Merchant Mariner Document)

#### List B (need two and one must be a government-issued photo ID)

- U.S. Certificate of Citizenship (N-560, 561)
- U.S. Certificate of Naturalization (N-550 or 570)
- Driver's license or ID card issued by a State or outlying possession of the United States
- ID card issued by a State or outlying possessing of the United States
  - Must include a State or State agency seal or logo (such as state port authority ID or State University ID)
- Original or certified copy of birth certificate issued by a State, county, municipal authority, or outlying possession of the United States bearing an official seal
- Voter's registration card
- U.S. military ID card or U.S. retired military ID
- U.S. military dependent's card
- Consular Report of Birth Abroad
- Expired U.S. passport
- Native American tribal document
- U.S. Social Security card
- U.S. Citizen card I-197
- U.S. Military discharge papers DD-214
- Department of Transportation (DOT) medical card
- Civil marriage certificate
- MML (Merchant Mariner License) bearing an official raised seal, or a certified copy

**For more information, visit the TWIC Website at <http://twicinformation.tsa.dhs.gov>  
or call 1-866-347-TWIC (8942)**



# Port of Indiana Harbor: TWIC™ is Here!

(Transportation Worker Identification Credential)

**Working Together to Ensure the Safety of Our Nation's Ports**

## ● What is TWIC?

TWIC is a common identification credential for all personnel requiring unescorted access to secure areas of Maritime Transportation Security Administration (MTSA)-regulated facilities and vessels, and all mariners holding Coast Guard-issued credentials. TSA will issue workers a tamper-resistant "Smart Card" containing the worker's biometric (fingerprint template) to allow for a positive link between the card itself and the individual.

## ● What can disqualify me from getting a TWIC?

**-Criminal:** An individual is wanted for any crime, under indictment for one of the disqualifying offenses, or has been convicted or incarcerated for those disqualifying felonies within prescribed time periods.

**-Immigration:** An individual does not meet the immigration status requirements

**-Security Threat:** An individual is identified as having a connection to terrorist activity.

If an applicant does not meet the qualification standards, then they have the opportunity to participate in the TWIC appeal and waiver process. See [www.tsa.gov/twic](http://www.tsa.gov/twic) for more information.

## ● What are the Permanent Disqualifying Offenses?

The following offenses are disqualifying if they occurred at any time:

1. Espionage/conspiracy to commit espionage.
2. Sedition/conspiracy to commit sedition.
3. Treason/conspiracy to commit treason.
4. Terrorism.
5. Transportation security incident. (Defined as a security incident resulting in a significant loss of life, environmental damage, transportation system disruption, or economic disruption in a particular area. A work stoppage, or other nonviolent employee-related, resulting from an employer-employee dispute is not a transportation security incident.)
6. Improper transportation of a hazardous material/comparable State law.
7. Explosives: Unlawful possession, use, sale, distribution, manufacture, purchase, receipt, transfer, shipping, transporting, import, export, storage of, or dealing in an explosive or explosive device.
8. Murder.
9. Bomb threats – making any threat, or maliciously conveying false information knowing the same to be false, concerning the deliverance, placement, or detonation of an explosive or other lethal device in or against a place of public use, a state or government facility, a public transportation system, or an infrastructure facility.
10. RICO (Racketeer influenced and Corrupt Organizations) violation/comparable State law, where an underlying act is one of the crimes listed above.
11. Attempt to commit the crimes in items (1)-(4).
12. Conspiracy or attempt to commit the crimes in items (5)-(10)

## ● What are the Interim Disqualifying Offenses?

The following are disqualifying if they happened within 7 years of the date of the application or the applicant was released from prison in the last 5 years:

1. Firearms: Unlawful possession, use, sale, manufacture, purchase, distribution, receipt, transfer, shipping, transporting, delivery, import, export of, or dealing in a firearm or other weapon.
2. Extortion.
3. Dishonesty, fraud, or misrepresentation, including identity fraud and money laundering where the money laundering is related to a crime listed here (permanent or interim disqualifying offense). This DOES NOT include welfare fraud or passing bad checks.
4. Bribery.
5. Smuggling.
6. Immigration violations.
7. Distribution of, possession with intent to distribute, or importation of a controlled substance.
8. Arson.
9. Kidnapping or hostage taking.
10. Rape or aggravated sexual abuse.
11. Assault with intent to kill.
12. Robbery.
13. Fraudulent entry into a seaport as described in 18 U.S.C. 1036, or a comparable State law.
14. RICO violations/comparable State law, other than the violations listed in permanent disqualifying offense (10).
15. Conspiracy or attempt to commit interim disqualifying offenses (1) – (14).

Outstanding wants, warrants, and indictments for any of the crimes listed above are disqualifying.

## Detailed information for Cincinnati

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<b>Address</b>	<b>Hours of Operation</b>	<b>Find Location</b>
TWIC Enrollment Center Suite 754 8044 Montgomery Rd. Cincinnati, OH 45236	M - F: 8:00 AM - 12:00 PM and 1:00 PM - 4:30 PM	<a href="#">Map</a> <a href="#">Get Directions</a>

## Detailed information for Evansville

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<b>Address</b>	<b>Hours of Operation</b>	<b>Find Location</b>
TWIC Enrollment Center 4849 University Drive Evansville, IN 47712	M - F: 8:00 AM - 5:00 PM	<a href="#">Map</a> <a href="#">Get Directions</a>

## **Detailed information for Joliet**

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<b>Address</b>	<b>Hours of Operation</b>	<b>Find Location</b>
TWIC Enrollment Center c/o Three Rivers Safety Council Suite TWIC 1615 W. Jefferson St. Joliet, IL 60435	M - F: 6:00 AM - 6:00 PM	<a href="#">Map</a> <a href="#">Get Directions</a>

## Detailed information for Louisville

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Address	Hours of Operation	Find Location
TWIC Enrollment Center Suite 37C 3602 Northgate Court New Albany, IN 47150	M - F: 8:00 AM - 6:00 PM	<a href="#">Map</a> <a href="#">Get Directions</a>

## Detailed information for Indiana Harbor

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Address	Hours of Operation	Find Location
TWIC Enrollment Center Suite 110 200 Russell St. Hammond, IN 46320	M - F: 8:00 AM - 12:30 PM and 1:30 PM - 5:00 PM	<a href="#">Map</a> <a href="#">Get Direction</a>

## Detailed information for Chicago/Calumet

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Address	Hours of Operation	Find Location
TWIC Enrollment Center Dixon Building Suite 206 8741 South Greenwood Chicago, IL 60619	M - F: 8:00 AM - 12:00 PM and 12:30 PM - 5:00 PM	<a href="#">Map</a> <a href="#">Get Directions</a>